

## SURREY BEEKEEPERS ASSOCIATION

Registered Charity no.10286386

### Welcome to the Guildford Division

The aims of Guildford Beekeepers Association (GBKA) are to promote practical beekeeping by giving advice and training to beginners and beekeepers throughout the season. We aim to encourage education, friendships, co-operation and mutual support to all beekeepers and to improve beekeeping practice in our area as well as raising public awareness of the value of bees to the environment.

We keep in touch with members by means of a monthly newsletter, regular meetings and special events throughout the year. We have a website that we hope will cover any queries you may have: [www.guildfordbeekeepers.org.uk](http://www.guildfordbeekeepers.org.uk)

Membership runs from the end of September each year, so you need to renew by 1 October. We don't offer a reduced subscription if you join at other times of the year, but we do offer a discount for trainees in their first year.

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#### **Membership Benefits** *(Not all benefits are available to all types of Membership, see overleaf)*

- BBKA News – the monthly magazine of the British Beekeepers Association (BBKA).
- BeeCraft magazine keeps us up to date on a wide range of bee related matters, as well as providing valuable guidance throughout the year. Advertisements in the magazine from many suppliers may enable you to save some of your annual subscription.
- Wherever possible we endeavour to make bulk purchases for Members at advantageous prices during the season.
- The third party and public liability insurance provided to members by affiliation to BBKA is a very valuable benefit and one that would be difficult or impossible to find elsewhere.
- Apart from our Members, our teaching apiary at Birtley is our most valuable asset and helps in the provision of theory and practical courses as well as regular hands-on experience. When Trainees have completed their course in June those who have become members are most welcome at the Saturday morning sessions to help with the hives, the apiary and share experiences over refreshments.
- GBKA runs several social events in the year and engages speakers and experts to share beekeeping knowledge for the benefit of all Members.
- All members receive the Division's Monthly Newsletter by email.
- There is a GBKA WhatsApp group which can give instant advice and share experiences.



## CATEGORIES OF MEMBERSHIP IN GUILDFORD BEEKEEPERS ASSOCIATION (GBKA)

### Full Membership

- This membership subscription provides insurance cover with British Diseases Insurance Ltd (BDI) for three colonies against loss by compulsory destruction as a result of European Foul Brood (EFB) or American Foul Brood (AFB). The additional premiums due to BDI for further colonies are shown on the application form. These are total colony numbers including the Full Members first three, e.g. with 6 colonies you would pay an additional £5.25. BDI are very concerned with the problem of under-insurance, compensation may be refused altogether where the Member is under-insured. EFB is quite common in this area and AFB, though rare, is not unknown. The cost of replacing equipment is substantial, even without regard to the loss of bees. You should therefore ensure that you take out enough cover to include any swarms, nuclei etc. that you might acquire during the season. **Please ensure you are adequately insured.**
- What we pay to Surrey Beekeepers Association (SBKA) for administration.
- As Shareholders, we get BeeCraft at a discounted rate.
- A membership fee to BBKA & BBKA News.
- £2 for each Full Member to BDI Ltd (BDI) for insurance cover of three colonies.
- £13.50 to cover expenses for the Division, including running the apiary and general expenses.

### Partner Membership

- This Membership covers a family member who assists the Full Member or who acts independently - for example picking up swarms, including their own. Third party cover is in place if that person is registered with BBKA as a Partner Member. We need the name and email address of that person. There is no BDI cover included with Partner membership and a Partner shares BBKA and BeeCraft magazines with the Full Member!

### Junior Membership

- This applies to young people under the age of eighteen who have a nominated parent or guardian who has Full or Partner membership of BBKA.

### Associate Membership

- This is a local scheme of GBKA for those who have no bees but wish to have contact with the Division. It is particularly useful for Trainees who, having completed their courses may not be able to have their own hives immediately or, those who have retired from beekeeping but wish to keep in touch and receive the GBKA Newsletter. It is also for those who are Full Members of another Association but wish to maintain links with GBKA.

In line with other Divisions, GBKA encourages all members to register with **BeeBase**, the website for the National Bee Unit: [www.nationalbeeunit.com](http://www.nationalbeeunit.com). It has free, up to date information for all beekeepers on many aspects of beekeeping.

This is particularly important during outbreaks of brood diseases when they can identify apiaries in that local area and target control measures effectively. The more beekeepers are registered, the more rigorous bee health surveillance can be, and the better the chances are of eliminating pests and diseases.

## HOW DO I JOIN?



1. **Choose** a membership category that suits you best. Do get in touch if you are not sure.
2. **Read the Apiary Rules**
3. **Read our GDPR Policy**

General Date Protection Regulation 2018 (GDPR)

When you join Guildford Division of SBKA you submit information allowing us to register you with SBKA, BBKA, BDI, BeeCraft and allow us to keep in touch with you. We will hold that information for that purpose for as long as you remain a member.

SBKA, through its Divisions, collects and uses your personal data in accordance with GDPR. Our legal basis for processing this data is our legitimate interest as a Beekeeping Association. We use the data for: the administration of your membership; the communication of information and the organisation of events; training courses; assessments and exams. We may share it with SBKA, BBKA, BDI, BBKA exam boards and BeeCraft for the purpose of administering your membership requests. We may also share it with HMRC if you have submitted a Gift Aid Declaration.

More detailed information is on our privacy statement on the SBKA website.

4. **Complete the Application form.** It is important that this is filled in carefully (in block letters please) as any information you give is transferred to the BBKA/BDI database as the basis of your membership.

**It is essential you SIGN and DATE the form, a typed name is insufficient.**

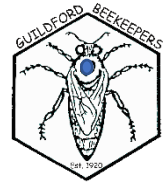
You may scan and email the form if you prefer or send a hard copy. Payment without the form will not be accepted.

5. **Return it to the Membership Secretary with your payment** (either a cheque or pay online - details on the application form). Please ensure you complete cheques as requested as the Bank **will not** accept just Guildford Beekeepers Association.

Mr David Reeve, Little Malt House, Ockham Road North, East Horsley KT24 6PU  
Email: djereeve@gmail.com

**Finally**

**Welcome to GBKA. Enjoy your beekeeping!**



## APIARY RULES

(Amended July 2019)

1. An Apiary Manager appointed by the Committee will be responsible for supervising the apiary and will administer its organisation.
2. All members are sent a copy of this document on joining or renewal of membership of the Division. Trainees will be provided with a copy. It will therefore be assumed that they have been read and agreed to and that all Members and Trainees will abide by them.
3. Visitors to the Apiary must have read the Rules (a copy is on the noticeboard on the Barn), sign a disclaimer and must NOT enter any area without the permission of the Apiary Manager or their representative.
4. Hives or nuclei of bees situated in the Apiary must be the property of the Guildford Division of SBKA. Trainees may purchase a nucleus from the apiary when available. They MUST be moved to the trainee's own apiary as soon as possible and until such time will remain the property of the Division. Trainees may only inspect their hives when the Apiary Manager or their representative is present. In the event of an inability to inspect the colony due to illness or emergency the Apiary Manager MUST be advised.
5. The Apiary Manager or their representative shall be entitled to inspect any colony kept at the apiary entirely at their discretion.
6. Ill-tempered, dangerous, diseased or mis-managed colonies will not be tolerated and may be destroyed as the Apiary Manager or their representative sees fit.
7. The Treatment of colonies or nuclei against communicable bee diseases and parasites may only be carried out with the knowledge or supervision of the Apiary Manager or their representative, who may issue special instructions whenever necessary to deal with a threat. The choice of treatment of ALL hives is made by the Apiary Manager.
8. A record must be kept for each hive or nucleus. This should be updated after each inspection and kept by the Apiary Manager.
9. Members working at the apiary must have clean protective clothing and footwear. Tools and equipment must be cleaned before and after use. Disposable gloves must be worn. Leather gloves are NOT permitted as they spread disease.
10. Machinery, mower/strimmer, may be only used by a member authorised by the Apiary Manager or their representative. Appropriate clothing, especially footwear MUST be worn.
11. No minor will be allowed in the apiary unless accompanied by their parent or guardian and the Apiary Manager or their representative. All must wear protective clothing.
12. Members are solely responsible for any accident or mishap to any hive due to their activities. If members are not fully confident that the weights to be lifted are within their capabilities, they should obtain assistance.
13. Any member or visitor to the apiary who is susceptible to a serious allergic reaction to bee or wasp stings should upon arrival inform the Apiary Manager or their representative. If susceptible they MUST CARRY AN EPIPEN
14. There is a first aid kit in the barn. Fire buckets are by the hives. Water is at the Barn.
15. In the case of a serious accident or anaphylactic shock, telephone the emergency services 999. The location is Birtley House, Bramley Guildford GU5 0LB

## SURREY BEEKEEPERS ASSOCIATION (GUILDFORD DIVISION)

Membership Application/Renewal **2019/2020**

|                                  |  |  |                 |
|----------------------------------|--|--|-----------------|
| Renewal <input type="checkbox"/> | New application <input type="checkbox"/> | Trainee this year <input type="checkbox"/> | I trained with: |
|----------------------------------|--|--|-----------------|

### PLEASE COMPLETE IN BLOCK CAPITALS

| Name                | First Name | Surname |
|---------------------|------------|---------|
| Mr/Mrs/Miss/Ms etc. |            |         |
| Address:            |            |         |
| Post code:          | Tel. No:   |         |
| Email address:      |            |         |

| ANNUAL SUBSCRIPTION  |        | £            |
|--|--------|--------------|
| <b>Registered Member</b> with <b>paper</b> version of BeeCraft<br><i>This includes £2.00 BDI insurance for up to 3 colonies per person</i>   | £59.50 | £            |
| <b>Registered Member</b> with <b>digital</b> version of BeeCraft<br><i>This includes £2.00 BDI insurance for up to 3 colonies per person</i> | £54.50 | £            |
| <b>Partner Member</b> living at the same address. <i>This does not include BDI insurance.</i> Name and email:                                | £20.50 | £            |
| <b>Junior member</b> (under 18) Name:  | £14.50 | £            |
| <b>Associate Member:</b> Name and email:   | £12.50 | £            |
| I would like to give a Donation to GBKA funds  |        | £            |
| <b>Additional Bee Disease Insurance</b>  |        |              |
| Up to 3 colonies per member <i>included in subscription</i>  | £0.00  | <b>£0.00</b> |
| 4-5 colonies                      + £2.00                      21-25 colonies                      + £11.10                                  |        |              |
| 6-10 colonies                      + £5.25                      26-30 colonies                      + £13.60                                 |        |              |
| 11-15 colonies                      + £7.75                      31-35 colonies                      + £16.10                                |        |              |
| 16-20 colonies                      + £9.50                      36-39 colonies                      + £18.10                                |        |              |
| <b>Total for extra colonies</b>  |        | £            |
| <b>GRAND TOTAL</b>   |        | £            |

Payment may be made by Bank transfer or cheque **BUT this form MUST be completed and SIGNED**, and returned to the Membership Secretary:

Mr David Reeve, Little Malt House, Ockham Road North, East Horsley KT24 6PU  
*Forms can be scanned and emailed if preferred (djereeve@gmail.com)*

|   |                          |
|---|--------------------------|
| I have paid by Bank transfer a/c <b>Surrey Beekeepers Association (Guildford Division)</b><br><b>Acct No. 50787981, Sort code 40-22-26 Quote 'Membership' and your name</b> | <input type="checkbox"/> |
| I enclose a cheque payable to <b>Surrey Beekeepers Association (Guildford Division)</b>   | <input type="checkbox"/> |
| I am a member or Associate member of another Division of SBKA or another beekeeping organisation. Please give details or write None.  |                          |

**VERY IMPORTANT**

1. I confirm I have read and understand the Apiary Rules
2. I consent to my personal data being used by GBKA for the purposes and in the manner described in the attached General Data Protection Regulation 2018 Notice

Signature ..... Date.....

|  |                              |                             |
|--|------------------------------|-----------------------------|
| I am registered or intend to register with BeeBase | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|--|------------------------------|-----------------------------|



**Surrey Beekeepers Association**

Registered Charity No. 1026386

**Gift Aid Declaration**

*This declaration will cover all past and future subscriptions and donations.*

**Please complete in CAPITAL LETTERS**

I (full name including title) .....

Of (full address) .....

.....Post code .....

wish that all the subscriptions and /or donations I have made/or may make in the future to Surrey Beekeepers Association (the Charity) be treated as Gift Aid donations. I wish the Charity (registered charity number 1026386) to reclaim tax on my donations and I confirm that I pay income tax of an amount equal to the tax that will be reclaimed. If I cease to pay such tax, I will inform the charity.

Signed ..... Date.....

**GBKA is run by volunteers and welcomes members help in all areas. It is a chance to make new friends, get more out of your membership and enable the Division to prosper. Indicate your willingness to get involved by ticking below as appropriate. (N.B. There is no obligation)**

|   |             | Yes                      | Maybe                    |
|---|-------------|--------------------------|--------------------------|
| • Would you like to join the Committee and help organise the Division?  |             | <input type="checkbox"/> | <input type="checkbox"/> |
| • We run shows and social events such as dinners, quizzes etc. You could become a member of the events team or help occasionally                    | Events team | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Occasional  | <input type="checkbox"/> | <input type="checkbox"/> |
| • The apiary at Birtley needs to be managed and maintained. Your help could be with an ad hoc working party or regularly as part of the apiary team | Ad hoc      | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Apiary team | <input type="checkbox"/> | <input type="checkbox"/> |
| • Are you willing/interested in hosting a garden meeting at your apiary and sharing your experience as a beekeeper?                                 |             | <input type="checkbox"/> | <input type="checkbox"/> |
| • Are you prepared to mentor a new beekeeper?   |             | <input type="checkbox"/> | <input type="checkbox"/> |
| • Are you willing to be a swarm collector? (You must have a minimum of 2 years collecting experience)   |             | <input type="checkbox"/> | <input type="checkbox"/> |
| • Are you interested in doing talks about beekeeping to schools and other organisations?  |             | <input type="checkbox"/> | <input type="checkbox"/> |
| • Have you any other skills you might like to offer?  |             |                          |                          |

| Office Use:    |         |     |            |     |          |
|----------------|---------|-----|------------|-----|----------|
| Membership no. | GBKA DB | Ack | Newsletter | BDI | BeeCraft |
|                |         |     |            |     |          |