



SURREY BEEKEEPERS' ASSOCIATION GUILDFORD DIVISION

MEMBERSHIP Year Ending 30th September 2019

Contents

Page 2.	Information concerning categories of Membership.
Page 3.	Apiary Rules.
Page 5.	General Data Protection Regulations 2018 (GDPR) Notice
Page 6.	Application Form.
Page 7.	Gift Aid Declaration.

Instructions

Read the contents carefully, including the Apiary Rules, before completing the Application Form.

Please complete and sign the Form and return it with, where appropriate, your payment and the Gift Aid Declaration to the Membership Secretary as below.

Pauline Lane
15 Redcroft Walk,
Cranleigh, Surrey, GU6 8DS
01483 271843 paulinelane@msn.com

FULL MEMBERSHIP

The Full Member subscription covers what we pay to Surrey Beekeepers' Association (SBKA) in respect of BeeCraft and their own administration, an affiliation fee to British Bee Keepers' Association (BBKA), £2 for each Full Member to BDI Ltd. (BDI) for insurance cover for three hives and £12.50 to cover the expenses of the Division, including the cost of running our apiary and our general expenses. As shareholders, we get BeeCraft for members at a rate 30% below the normal hard copy subscription rate and 18.75% below for digital copy.

INSURANCE WITH BDI

Each Full Member subscription provides insurance cover with BDI for **three colonies** against loss by compulsory destruction as a result of EFB or AFB. The additional premiums due to BDI for further colonies are shown on the Application Form. These are **total** colony numbers **including** the Full Member's first three, e.g. a Full Member with 6 colonies should add £5.25. BDI are very concerned with the problem of under-insurance; compensation may be refused altogether where the Member turns out to be underinsured. EFB is quite common in our area, and AFB is rare but not unknown. The cost of replacing equipment is substantial, even without regard to the loss of bees and honey crop. You should therefore ensure that you take out sufficient cover to include any swarms, nuclei etc. that you may acquire during the season. Please ensure that you are adequately insured.

BBKA PARTNER MEMBERSHIP

If another family member acts independently, picking up swarms for example, third party cover will only be in place if that person is registered with BBKA as a Partner Member, at an additional charge of £20.00. We need the name of that person to pass on to BBKA. There is no BDI cover included with Partner Membership.

ASSOCIATE MEMBERSHIP

Associate Membership is a local scheme of Guildford Division (GBKA) for non-beekeepers or members of other Divisions. Such members are covered by the third party and public liability insurance provided by affiliation to BBKA as long as any beekeeping activity is effectively under the control and supervision of a Full Member and the Associate Member does not act independently.

JUNIOR MEMBERSHIP

Young people under the age of eighteen who have a nominated parent or guardian who is a Full (Registered) or Partner Member of BBKA.

GIFT AID

If you are a taxpayer in the UK you can increase the value of your subscription/donation to the Division by completing the Gift Aid Declaration.

OTHER MEMBERSHIP BENEFITS

BeeCraft keeps us up to date on a wide range of fronts, as well as providing valuable guidance throughout the year. Advertisements in the magazine from an increasing number of suppliers may enable you to save at least part of the cost of your subscription on purchases made during the year, and we hope to make joint purchases of items for members at an advantageous price during the season. The third party and product liability insurance provided to members by affiliation to BBKA is a very valuable benefit, and one it would be difficult or impossible to find elsewhere. Our teaching apiary in Bramley involves considerable commitment and expense but is a most valuable asset in the provision of theory and practical courses for our many new members as well as regular hands-on experience. The improvement of beekeeping skills is a major reason for our existence.

MEMBERSHIP RECORDS

Members' names and addresses are held on computer files. These details are passed on to BeeCraft for the mailing of the magazine, and to BBKA for their register, needed for the insurance cover and for mailing BBKA News. They are not passed on for any other commercial purpose. BeeCraft also need an email address if you take the downloaded copy. If you have any concerns in that regard, please contact the Membership Secretary. Members with internet access are urged to register on BeeBase, details of which are to be found on the National Bee Unit's web site. Members can also receive a useful occasional newsletter from BeeCraft by registering an email address at secretary@bee-craft.com



**SURREY BEEKEEPERS' ASSOCIATION
GUILDFORD DIVISION
APIARY RULES**

**Apiary Rules
(amended 14 March 2017)**

1. An Apiary Manager appointed by the Committee will be responsible for supervising the apiary and will administer its organisation.
2. All members are sent a copy of this document on joining or renewal of membership of the Division. Trainees will also be provided with a copy. It will therefore be assumed that they have been read and agreed to and that all members and trainees will abide by them.
3. Visitors to the apiary must have read the apiary rules (copy in the noticeboard on the Barn), sign a disclaimer and must NOT enter any area without permission of The Apiary Manager or his representative.
4. Hives or nuclei of bees situated in the apiary must be the property of Guildford Division of SBKA. Trainees may purchase a nucleus from the apiary when available. They **MUST** be moved to the trainee's own apiary as soon as possible and until such time will remain the property of the Division. Trainees may only inspect their hives when the Apiary Manager or his representative is in attendance. In the event of an inability to inspect the colony due to illness or emergency the Apiary Manager **MUST** be advised.
5. The Apiary Manager or his representative shall be entitled to inspect any colony kept in the apiary entirely at their own discretion.
6. Ill-tempered, dangerous, diseased or mis-managed colonies will not be tolerated and may be destroyed as the Apiary Manager or his representative sees fit.

Cont'd.

Apiary Rules cont'd.

7. Treatment of the colonies or nuclei against communicable bee diseases and parasites may only be carried out with the knowledge or supervision of the Apiary Manager or his representative, who may issue special instructions whenever necessary to deal with a particular threat. The choice of treatment of **ALL** hives or nuclei is made by the Apiary Manager.
8. A record must be kept for each hive or nucleus. This should be updated after each inspection and kept by the Apiary Manager.
9. Members working at the apiary must have **clean** protective clothing and footwear. Tools and equipment must be cleaned before and after use. Disposable gloves must be worn. Leather gloves are **NOT** permitted as they spread disease.
10. Machinery, Mower/strimmer, may only be used by a member authorised by the Apiary Manager or his representative. Appropriate clothing, especially footwear, **MUST** be worn.
11. No Minor will be allowed in the apiary unless accompanied by their parent or guardian and the Apiary Manager or his representative. All must wear the appropriate protective clothing.
12. Members are solely responsible for any accident or mishap to any hive due to their activities.
If members are not fully confident that the weights to be lifted are within their capabilities, they should obtain assistance.
13. Any member or visitor to the apiary who is susceptible to a serious allergic reaction to bee or wasp stings should, on arrival, inform the Apiary Manager or his representative. If so susceptible they **MUST CARRY AN EPIPEN**.
14. There is a first aid kit in both the Barn and the Orchard shed. Fire buckets are by all hives and fire beaters are in the Orchard by the shed. Water is also in both locations.
15. In the case of a serious accident or anaphylactic shock, telephone the emergency services (999). The location is Birtley House, Bramley, Guildford, GU5 0LB.

General Data Protection Regulation 2018 (GDPR) Notice

When you join Guildford Division of Surrey Beekeepers' Association (SBKA) you submit information allowing us to register you with SBKA, the British Beekeepers' Association (BBKA), Bee Diseases Insurance Ltd. (BDI) and with BeeCraft Magazine and to allow us to keep in touch with you. We will hold that information for that purpose for so long as you remain a member.

SBKA, through its Divisions, collects and uses your personal data in accordance with GDPR. Our legal basis for processing this data is our legitimate interest as a beekeeping association. We use the data for the administration of your membership, the communication of information and the organisation of events, training courses, assessments and exams. We may share it with BBKA, BDI, the BBKA exam boards and BeeCraft for the purpose of administering your membership requests. We may also share it with HMRC if you have submitted a Gift Aid Declaration.

More detailed information is on our privacy statement which can be found on our website or from the Membership Secretary.

SURREY BEEKEEPERS' ASSOCIATION (GUILDFORD DIVISION)
Membership Application/Renewal 2018/19

This is a new application <input type="checkbox"/>	This is a renewal <input type="checkbox"/>	Membership number if known <input type="checkbox"/>
PLEASE COMPLETE IN BLOCK CAPITALS		
Name:		
Address:		
		Post code:
Tel. No:	Email address (for Newsletters and communications):	

Full Membership with Bee Craft hard copy	£59.00								
Full membership with BeeCraft Digital download only	£54.00								
Full membership includes cover by BDI for up to 3 colonies (see page 2). Please select from below the cover you need:									
1-3 colonies included	4-5 colonies +£2.00	6-10 colonies +£5.25	11-15 colonies +£7.75	16-20 colonies +£9.50	21-25 colonies +£11.10	26-30 colonies +£13.60	31-35 colonies +£16.10	36-39 colonies +£18.10	

BBKA Partner Membership	£20.00	
Please insert name:	Email address: (for Newsletters and communications)	

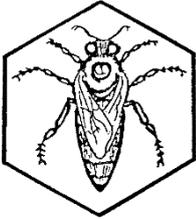
Associate Membership	£12.00	
Junior Membership (under 18 years) with BBKA registration	£14.00	
I would like to give a donation to Divisional Funds		
TOTAL PAYMENT	£	

Payment may be made by Bank transfer or cheque **BUT in both cases this form MUST be SIGNED and returned** to the Membership Secretary: Pauline Lane, 15 Redcroft Walk Cranleigh GU6 8DS (Tel: 01483 271843)

I have paid by Bank transfer a/c Surrey Beekeepers' Association (Guildford Division) Acct No. 50787981, Sort code 40-22-26	<input type="checkbox"/>
I enclose a cheque payable to Surrey Beekeepers' Association (Guildford Division)	<input type="checkbox"/>
I am a member or Associate member of another Division of SBKA or another beekeeping organisation. Please give details or write None.	

VERY IMPORTANT	
Please tick to show you have read and understand the attached Apiary rules <input type="checkbox"/>	
I hereby consent to my personal data being used by GBKA for the purposes and in the manner described in the attached General Data Protection Regulation 2018 Notice	
Signature	Date

<i>Office Use:</i>				
DB	Email	SBKA	BDI	Beecraft



SURREY BEEKEEPERS' ASSOCIATION

Registered Charity no. 1026386

GIFT AID DECLARATION

This declaration will cover all past and future subscriptions/donations.

Please fill in your name and address in CAPITAL LETTERS and sign and date the declaration.

PLEASE PRINT

I (full name including title).....

of (full address).....

..... Post Code

wish that all the subscriptions and/or donations that I have made or may make in the future to Surrey Beekeepers Association (the Charity) be treated as Gift Aid donations.

I wish the Charity - registered charity number 1026386 – to reclaim tax on my donations and I confirm that I pay income tax of an amount equal to the tax that will be reclaimed. If I cease to pay such tax I will inform the Charity.

Signed.....Date.....